

Carol Stream Citizen of the Year Committee

September 1, 2011

We invite you to honor a member or members of your organization by nominating them for Carol Stream 2011 Citizen of the Year, Special Citizen of the Year or for the Judge's Recognition.

The Citizen of the Year Committee will honor all the nominees for Citizen and Special Citizen during a dinner at the Holiday Inn Carol Stream on Saturday, February 4, 2012.

All nominees are recognized for the wonderful work they do for our community. Enclosed are nomination forms for your use. If you choose to nominate more than one person, the forms may be duplicated. You can also find the forms in PDF file versions on our website for downloading and printing, at www.citizenoftheyear.com.

Persons considered for Citizen of the Year must meet these requirements:

- Have been a resident of the Village for all of 2011
- Recognition must be due to volunteer service provided to the community of Carol Stream
- Service is for the calendar year of 2011
- Nominee may not have previously been awarded Citizen of the Year
- Nominee may not be the 2010 winner for Special Citizen of the Year

Persons considered for Special Citizen of the Year must meet these requirements:

- Have been a resident of the Village of Carol Stream for the past five years
- Have been committed to and provided continuous volunteer service to the community during that time
- Nominee may not be the 2010 winner for Citizen of the Year
- Nominee may not have been previously awarded Special Citizen of the Year
- If an individual has been nominated in both categories, he/she will be judged as Citizen of the Year only

Nomination forms are to be completed by the nominee. **A SINGLE PAGE LETTER OF NOMINATION must accompany the nomination form.** Preferably, the letter should be written (typed or use black pen since this letter is copied for the Judge's voting packet) by the individual making the nomination and confirmed by the President or Secretary of your organization, stating why the individual has been selected.

The Judge's Recognition is a separate and unique category. To be eligible for this recognition, the person must live **outside** the Village limits and have provided

exemplary volunteer service on behalf of the community of Carol Stream. The organization suggesting the individual for the recognition should write a letter explaining why the individual is being honored. For further questions regarding this award, contact Ginny Gillespie at (630) 289-6354.

Nomination forms and letters must be received by **December 2, 2011** at the following address:

Citizen of the Year
% Nancy Zak
946 Valley View Tr
Carol Stream, IL 60188
(630) 668-5910

We will also have a slideshow presentation at the banquet. We would like the nominees to supply pictures of themselves while doing their various volunteer activities and email them to: Kelly Carbon at carbs6@comcast.net.

We are planning quite a celebration to honor all nominees on the evening of February 4, 2012 at the Carol Stream Holiday Inn, Gary and North Avenue, Carol Stream. We look forward to seeing you there to celebrate those who volunteer in our community. The evening begins with a cash bar cocktail hour and hors d'oeuvres at 6:00 PM. Dinner will be promptly served at 7:00 followed by the awards ceremony. There will be dancing and music from 9:00 to midnight.

Reservations Chairperson is Linda Court (630) 668-3237. Dinner reservations are \$35.00 per person and are not sold at the door. This year we will be serving Chicken Parmesan with a side of Lasagna.

For the last few years the "Organization Table" has been very popular. We encourage your organization to support your nominee(s). Please make reservations by sending your check made payable to Citizen of the Year Committee along with your reservation form to Linda Court, no later than January 20, 2012.

We look forward to seeing you on Saturday, February 4, 2012. Thank you for your participation and enthusiastic support of this important recognition on behalf of volunteers and their service to our community.

Very truly yours,

Ginny Gillespie, Chairman
Citizen of the Year Committee
gin630@att.net

CITIZEN OF THE YEAR NOMINATION FORM

(TO BE COMPLETED BY NOMINEE)

Nominating Organization _____

Nominee's Name _____

Address _____

Phone number: _____ Number of years in village _____

Spouse's Name _____ Children's Name(s) _____

Email _____

Please list **CAROL STREAM ORGANIZATIONS**, including offices held and activities in which you participated, and **SERVICES TO THE COMMUNITY**, during the **YEAR 2011 ONLY**.

In addition, include a **one page letter of nomination** written by the nominating organization indicating why the organization has nominated you for the Carol Stream Citizen of the Year award.

All letters and application forms are due on or before December 2, 2011, and should be sent to:

Citizen of the Year
% Nancy Zak
946 Valley View Tr
Carol Stream, IL 60188
(630) 668-5910

The enclosed information is an accurate representation of my volunteer services.

Signature of nominee

NOTE: As a nominee of Carol Stream Citizen of the Year Award, this information will be provided to the press.

SPECIAL CITIZEN OF THE YEAR NOMINATION FORM

(TO BE COMPLETED BY NOMINEE)

Nominating Organization _____

Nominee's Name _____

Address _____

Phone number _____ Number of years in village _____

Spouse's Name _____ Children's Name(s) _____

Email _____

Please list each organization affiliation, including offices held and activities in which you participated over the last five years, on the following two pages. Also, list services to the community for the same time period.

(see next page)

In addition, include a **one page letter of nomination** written by the nominating organization indicating why the organization has nominated you for the Carol Stream Special Citizen of the Year award.

All letters and application forms are due on or before December 2, 2011, and should be sent to:

Citizen of the Year
% Nancy Zak
946 Valley View Tr
Carol Stream, IL 60188
(630) 668-5910

The enclosed information is an accurate representation of my volunteer services.

Signature of nominee

NOTE: As a nominee of Carol Stream Special Citizen of the Year Award, this information will be provided to the press.

JUDGES RECOGNITION

(TO BE COMPLETED BY ORGANIZATION NOMINATING)

Nominating Organization _____

Nominee's Name _____

Address _____

Phone number _____

Spouse's Name _____ Children's Name(s) _____

Email _____

Please list **CAROL STREAM ORGANIZATIONS**, including offices held and activities in which they participated in and **SERVICES TO THE COMMUNITY**, during the **YEAR 2011 ONLY**.

In addition, include a one page letter of nomination indicating why you are nominating this person for the Judges Recognition.

All letters and application forms are due on or before December 2, 2011 and should be sent to:

Citizen of the Year
% Nancy Zak
946 Valley View Tr
Carol Stream, IL 60188
(630) 668-5910

The enclosed information is an accurate representation of the volunteer services.

Signature of nominee

NOTE: As a nominee for the Carol Stream Judges Award, this information will be provided to the press.

CAROL STREAM CITIZEN OF THE YEAR RESERVATION FORM

Please use this form to make reservations for the February 4, 2012 Citizen of the Year dinner to be held at the Carol Stream Holiday Inn, Carol Stream and mail **before January 22, 2012.** If your organization is nominating an individual, please make this form available to others who may also want to attend the dinner/awards in support of your nominee. No tickets will be mailed, but reservation cards may be picked up at the door on Feb 4, 2012. The dinner is a **Chicken Parmesan with a side of Lasagna**. Please indicate guest names.

Questions, call Linda Court at (630) 668-3237.

Name _____
Name _____
Name _____
Name _____
Name _____
Name _____
Name _____
Name _____

Total # of dinner reservations _____ X \$35.00 each = \$ _____

- I would like to be seated with the group from: (name of organization)

Mail this reservation form along with check payable to: Carol Stream Citizen of the Year Committee to:

COTY
% Linda Court
911 Valley View Trail
Carol Stream, IL 60188
(630) 668-3237

www.citizenoftheyear.com